

Okhahlamba Municipality is an equal opportunity, affirmative action employer. It is our intention to promote representativity (in terms of race, gender and disability).

**Interns X 05 (02 years contract)**

**Salary: R100 000. 00 Per Annum**

**REQUIREMENTS:**

- Matric
- National Diploma (3 years) in Finance accounting, Auditing, internal auditing or a B com degree or equivalent
- Must be Proficient in Ms office applications
- Good communication skills
- Computer literacy
- Ability to work as a team
- Knowledge of Pastel will be added as an advantage

**RESPONSIBILITIES:**

- Financial data capturing
- Coordinating and compilation of statistical information
- Grap implementation, budget reforms, capturing of official data
- Annual Financial statements preparations and reporting
- Budget preparations and other duties as directed by the supervisor

**Enquiries in respect of the above position should be directed to the Finance Manager: Mr. N.P. Nene @ 036- 448 8000/EXT 8059 during office hours**

**Comprehensive Curriculum Vitae, together with certified copies of qualifications, ID copy and the form for application of employment available on the municipal website and in the Reception, should be sent to:**

**The Human Resources Office Okhahlamba Local Municipality, No 259 Kingsway Road, P.O. BOX 71, BERGVILLE, 3350**

**The closing date for applications is 24 February 2021, if you have not heard from us within 30 days of the closing date you should regard your application as unsuccessful.**

**No Scanned email, or Fax applications will be accepted.**

**Late applications will not be considered and please note that the Okhahlamba Local Municipality reserves the right not to appoint. Canvassing for the appointment will automatically disqualify the applicant.**

**Mr S.N. Malinga  
Municipal Manager**